

**All Saints' Anglican Church (Westboro)**

347 Richmond Road, Ottawa

**Expense Claim**

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Name: \_\_\_\_\_

Date: \_\_\_\_\_

Activity or Event: \_\_\_\_\_

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NOTE: Receipts must accompany all claims (except car mileage)

1. Car Mileage (2009: \$0.46/km) \_\_\_\_\_

2. Church Supplies \_\_\_\_\_

3. Church School Supplies \_\_\_\_\_

4. Community Support Program \_\_\_\_\_

5. Coffee, Juice, etc \_\_\_\_\_

6. Training, Education \_\_\_\_\_

7. Parish Council \_\_\_\_\_

8. Postage \_\_\_\_\_

(Please Specify)

9. Miscellaneous \_\_\_\_\_

(Please Specify)

**TOTAL EXPENSES** \_\_\_\_\_

\_\_\_\_\_  
Signature

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For ASW use only

Cheque #: \_\_\_\_\_

Cheque Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Account #: \_\_\_\_\_